

**HISTORIC DISTRICT COMMISSION
TOWN OF EAST HARTFORD**

MEETING MINUTES: September 16, 2015

The meeting of the Historic District Commission of East Hartford, Connecticut was called to order at 7:00 p.m. in Conference Room A on the first floor of Town Hall by Chair David Holmes. On a roll call by Secretary, Margaret Byrnes:

PRESENT: Vice Chair Travis Simpson, Alternate Theresa Godreau, Secretary Margaret Byrnes and Chairman David Holmes

ABSENT: Mary Manns, Alternate Jeffrey Cummings, Adrian Spence and Alternate Joshua Quintana

ALSO PRESENT: Liaison, Paul O'Sullivan, Applicant Chris Gonsalves, Historic District Homeowner, Drew Wagner

Alternate Theresa Godreau was appointed a voting member by Chairman Holmes for this meeting

ACCEPTANCE OF MINUTES:

MOTION by Mr. Simpson to accept the March 2, 2015 Meeting Minutes; seconded by Ms. Byrnes. Vote was unanimous and uncontested.

COMMUNICATIONS: The communications listed on the agenda were discussed and distributed.

OPPORTUNITY FOR CITIZENS/RESIDENTS TO SPEAK: None

OLD BUSINESS:

LONG HILL HISTORIC DISTRICT UPDATE: A letter from the Commission was sent to approximately 6 or 7 homeowners on Long Hill explaining the continuation of the South Windsor Historic District into East Hartford. The South Windsor Historic District determined that these properties would qualify. About 3 property owners have responded with interest, and the Commission will invite those property owners to a future meeting with Mary Dunne of the State Historic Preservation Office to discuss the issue in detail.

NEW BUSINESS

219 NAUBUC AVENUE – APPLICATION FOR CERTIFICATE OF APPROPRIATENESS #82 – ACCEPT AS COMPLETE - NEW ROOF, SIDING, WINDOW REPLACEMENT, AND REPLACE PORCH WITH EXTENSION THAT CONSISTS OF A MUDROOM: Mr. Gonsalves discussed the renovations that are necessary at his home. Due to the rotting wood of the open porch, his insurance company made him remove the old porch and install a new one, and is making him extend the porch to reach a sliding glass door on the same side as the porch. The extension would consist of a mudroom. He is also replacing the siding and windows on the entire structure. The siding will be Hardie Plank Lap siding in a Woodland Cream color and the windows will be 12 over 12 replacement windows. Mr. Gonsalves was told that he could start the roof replacement with

asphalt shingles since this is considered a maintenance item and is not governed by the Historic District Commission. Mr. Simpson made a MOTION to accept Application #82 for 219 Naubuc Avenue (owner: Gonsalves), as complete with the following request: the owner must provide additional detail about the sizes of the windows in the mudroom and additional information on the trim that will be on the porch; seconded by Ms. Godreau. Vote was unanimous and uncontested.

MAILING TO HISTORIC DISTRICT PROPERTY OWNERS – A “Dear Neighbor” Letter will be sent to all historic district homeowners to advise them of the historic district status and what needs to be done if they are planning on renovations to their home. It has been 3 years since the last letter has been mailed and Mr. O’Sullivan and Chair Holmes made a few revisions to the old letter before it will be sent out.

PAYMENTS:

1. Clerk (\$75)

MOTION by Mr. Simpson to pay the above listed expense; seconded by Ms. Godreau. Vote was unanimous and uncontested.

OPPORTUNITY TO DISCUSS ITEMS NOT ON THE AGENDA: The Commission and guests that were present lead a discussion about the truck traffic on Naubuc Avenue. Because of safety concerns, lack of sidewalks, narrow width of the street and low hanging lines, trucks should not be using this street as a through way. The Commission decided to have Chair Holmes meet with Town Engineer Denise Horan to see if a sign could be installed requesting that trucks do not use Naubuc Avenue.

ADJOURNMENT: MOTION by Ms. Byrnes to adjourn the meeting at 7:58 p.m.; seconded by Ms. Godreau. Vote was unanimous and uncontested.

Respectfully Submitted,

Michelle Enman, clerk